



THE SUMMER CAMP SOCIETY PRESENTS
STAFF DEBRIEF

INSTRUCTIONS

Use the question banks as jumping-off points for group discussions. Keep things confidential and correct with care.

To begin, introduce yourselves with:

- Name
- Pronouns (if you want to share)
- Camp
- Job title
- Type of camp (day, trip, overnight, combo, Y, Scouts, 4H, medical, etc.)
- 10-second highlight of your camp program. We all love our camps, but please keep this short.
 - “We run 9 weeks of camp averaging 150 campers and 45 staff per week.”

QUESTION BANK - OPERATIONS

- What went well with your dropoff? What didn't go so well?
- What went well with your pickup? What didn't go so well?
- What registration software did you use? How long have you used it? What works well? What doesn't work well?
- If you serve meals, what were some of the favorites? What do you plan to change for next year? What's on your salad bar?
 - Do you use family style or buffet? How did people getting their food work?
 - How did special diets work?
- If you have a health center, what worked well? What didn't work well?
- How did budget tracking go during the summer?
- What supplies did you run out of frequently? What did you have way too much of?
- What are your dropoff/pickup times? How is that working for families? How is that working for you?

QUESTION BANK - PROGRAM

- What worked well with your schedule? What didn't work so well?
- What do you do with that awkward time during pickup/dropoff?
- What new activity did you try this year? How did it go over?



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- For those that do all-camp games, which ones went over well? Which didn't go over well?
- What were your most popular themes? Least popular themes?
 - What themes are you thinking about for 2024?
- What are some of your most popular activities/programs? Least popular activities/programs?
- Do you do any type of daily meeting with the whole game? What do you do?
- Are there any programs it's been hard to find staff for? How did you assign staff to programs?
- Do you invite caregivers to any parts of your program?

Feel free to take these questions to use to debrief with your team!

[Debrief Page](#)